

Date: December 11, 2007
To: Members Lebanon Board of Finance
From: Liz Charron, Chairman
Subject: Regular Meeting

The Lebanon Board of Finance will hold a regular monthly meeting on Thursday, December 13, 2007. The meeting will be called to order at **7:30 PM** in the Lebanon Town Hall.

Agenda

- A. Call to order.
- B. Election of officers for Board of Finance.
- C. Minutes of previous meetings: November 8, 2007 Regular Meeting
November 29, 2007 Special Meeting
- D. Correspondence
 - 1. Email from Howard Wayland, Cemetery Commission (forwarded to members on 12/11/2007)
 - 2. Email from Marybeth Yarmac, Registrar of Voters (forwarded to members on 12/11/2007)
 - 3. Letter and information from Dennis Dix regarding preparation of the MD&A for the annual town report (mailed to members on 12/11/2007)
- E. Monthly Expenditures/Payment of Bills
- E. Old Business:
 - 1. Budget packets to departments, boards and commissions.
 - 2. 2006-07 Audit
 - a) Consider and act on over expenditure of \$1826.18 in FY 2006-07 in account 430, Public Works, due to a chargeback.
 - b) Update
 - 3. Fund Balance Subcommittee.
- F. New Business
 - 1. Consider and act on requests from Cemetery Commission.
 - 2. Consider and act on request from Registrar of Voters.
 - 3. Consider and act on hiring a consultant for writing the MD&A.
 - 4. Update from School Building Committee (Glen Coutu)
 - 5. Update on track project at the high school (Glen Coutu).
 - 6. Consider and act on restructuring the Finance Office jobs. (Joyce Okonuk, First Selectman)
 - 7. Discuss and act on the Senior Van Fund, which was originally authorized by this board at the April 12, 2007 meeting.
 - 8. Other
- G. Adjourn.